CSE 414 Section 3

Instructions for setting up your Azure account

Note: during the process, **Please do not refresh the pages when the pages are still loading (You may lose your code)**

**Step 1: Sign up a new email account!**

Go to [http://outlook.com](http://outlook.com), and sign up for a new email account (just use some name of your own choosing, we won’t be asking you for it).

Again, to avoid potential failure, **DO NOT USE YOUR OWN existing outlook/uw/whatever ACCOUNT. Just sign up for a new one. (you can discard it after you are done with the class)**
Step 2: Activate your promotion code

Go to: http://www.microsoftazurepass.com

Select United States and Enter the promotion code that was distributed to you, and click submit.

Make sure to sign into the account you just created.

**IMPORTANT:** the browser may remember your login to your own account, so you need to logout of your own account first BEFORE clicking on sign in!!!
Enter your name here, and click submit!!

Fill out the remaining information, then click submit.

First Name*  Lisa
Last Name*  Zhang
Microsoft account*  cse414_17sp_lisaz@outlook.com

If the above email address is incorrect, please Sign Out and redeem using the correct account.

Submit

Click Activate and Hooray! You’ve applied the code successfully!!
Step 3: Set up Azure account

After clicking on Activate, you will see the following:

Enter the information needed and click signup.

(Do not refresh or close your browser)

You should see this page.

Wait patiently until you see: “Your subscription is ready for you”

You’re done with the signup process! Congrats!!

Now, click on “portal” or “Get started...” to check out Microsoft Azure!!
Step 4: Azure Portal

To access your azure portal, go to https://portal.azure.com (the previous already took you there) (if takes you to a sign in page, log in using your newly created account) You will the following page:

![Azure Portal Dashboard](https://example.com/azure_dashboard.png)

After a few minutes you should be able to see the promotion amount $100 applied to your account for the first month. After logging in, click on “Billing” in the lower left and you can see your azure pass subscription.